1 2 MAR 1974

MEMORANDUM FOR: Acting Chief, Plans, Programs Branch

ATTENTION   : Mr. ███████████████ STATINTL

SUBJECT   : OS Monthly Report

    1. Attached are the Security Records Division (SRD) Work Measurement Statistics through February 1974 and the SRD detailed Statistical Report through February 1974.

    2. Examination of the work measurement statistics shows a small decrease in Case Processing, Filing and Communications whereas Case Analysis activities show a slight increase. These activities reflect the bulk of traditional SRD activities and probably reflects a slowly declining investigative case load in the Office. Indices activities show an increase because of the heavy purging which has taken place in the last few months. The Computer Support and Compartmented Information activities probably indicate a real increase in work load over 1973.

    3. A review of the detailed SRD statistics reveals February to be a rather normal month for SRD and no substantive trends were noted.

                             ███████████████ STATINTL
                                Chief,
              Security Records Division

Attachment

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Monthly Report

FROM:		EXTENSION	NO.
STATINTL			
Chief, SRD		7338	DATE **12 MAR 1974**

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. AC/PPB Attn: Mr.				STATINTL
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